

# **Import Email Content from Cloud Storage Services**

Save time and effort by importing your email content directly from Zoho Docs, Google Drive, Dropbox, OneDrive or Box.

# **Import from Zoho Docs**

If you have your email content stored in Zoho Docs in txt or html file formats, you can simply import it to Zoho Campaigns. Here is how you do it:

- 1. From the navigation toolbar, choose **Campaigns** and select **Regular Campaigns**.
- 2. Click **Create Campaign** in the top-right corner of the screen. In the basic info page, fill up campaign details such as name, subject, sender name etc.
- 3. Click Next.
- 4. Under Import/Upload, choose Import from Cloud.

1 2 Content 3 4						
Saved Templates Use templates that you've saved previously.	Pre-designed T Use our pre-designed personalize the co send emails of	Femplates ad templates, pontent, and julckly.	Basic Templates Pick one of our plain and simple layouts and add just text and images to your content.			
HTML Code Editor Create your campaign content by manually adding HTML codes	Plain Text Editor Create and send a simple email without any image or logo.	Import/Upload HTM Upload from Computer Import from Cloud	L Recently Sent Use the template from a recently sent campaign.			

5. Choose your html, or txt file from Zoho Docs.

#### 6. Click Import.

1 2 Content 3 4					
Zoho Docs	Google Drive	One Drive	Dropbox		
Box					

### **Import from Google Drive**

If you have your email content stored in Google Drive in doc, txt or html file formats, you can simply import it to Zoho Campaigns. Here is how you do it:

- 1. From the navigation toolbar, choose Campaigns and select Regular Campaigns.
- 2. Click **Create Campaign** in the top-right corner of the screen. In the basic info page, fill up campaign details such as name, subject, sender name etc.
- 3. Click Next.
- 4. Under Import/Upload, choose **Import from Cloud**.
- 5. Choose your html, or txt file from **Google Drive**.
- 6. Click Import.

#### **Import from Dropbox**

If you have your email content stored in Dropbox in txt or html file formats, you can simply import it to Zoho Campaigns. Here is how you do it:

- 1. From the navigation toolbar, choose Campaigns and select Regular Campaigns.
- 2. Click **Create Campaign** in the top-right corner of the screen. In the basic info page, fill up campaign details such as name, subject, sender name etc.
- 3. Click Next.
- 4. Under Import/Upload, choose Import from Cloud.
- 5. Choose your html, or txt file from **Dropbox**.
- 6. Click Import.

# **Import from OneDrive**

If you have your email content stored in OneDrive in txt or html file formats, you can simply import it to Zoho Campaigns. Here is how you do it:

- 1. From the navigation toolbar, choose **Campaigns** and select **Regular Campaigns**.
- 2. Click **Create Campaign** in the top-right corner of the screen. In the basic info page, fill up campaign details such as name, subject, sender name etc.
- 3. Click Next.
- 4. Under Import/Upload, choose **Import from Cloud**.
- 5. Choose your html, or txt file from **OneDrive**.
- 6. Click Import.

#### **Import from Box**

- 1. From the navigation toolbar, choose **Campaigns** and select **Regular Campaigns**.
- 2. Click **Create Campaign** in the top-right corner of the screen. In the basic info page, fill up campaign details such as name, subject, sender name etc.
- 3. Click Next.
- 4. Under Import/Upload, choose **Import from Cloud**.
- 5. Choose your html, or txt file from **Box**.
- 6. Click Import.

Notes :

- You will not be able to edit the content after importing and will have to reimport after making necessary changes in Google Docs.
- Avoid using any spreadsheets or drawings in the document.